

NH MEDICAL CONTROL BOARD

**Richard M. Flynn Fire Academy
222 Sheep Davis Road
Concord, NH**

March 20, 2003

Members Present: Donavon Albertson, MD; Frank Hubbell, DO; Chris Fore, MD; Patrick Lanzetta, MD; Jim Martin, MD; Douglas McVicar, MD; Joseph Sabato, MD; William Siegart, MD; Mary Valvano, MD; Norman Yanofsky, MD

Members Absent: Jeff Johnson, MD; Joseph Mastromarino, MD; John Sutton, MD; Sue Prentiss, Bureau Chief

Guests: Linda C. Fischer, Steve Erickson, Janet Houston, Donna York Clark, Doug Martin, Fred Heinrich, Fran Dupuis, Kathy Crawford, Gary Zirpolo

Bureau Staff: Liza Burrill, Education Coordinator; Kathy Doolan, Field Services Coordinator; Will Owen, ALS Coordinator; Fred von Recklinghausen, Research Coordinator; Clay Odell, Trauma Coordinator

I. CALL TO ORDER

Item 1. The meeting of the Medical Control Board was called to order by Dr. McVicar on March 20, 2003 at the Richard M. Flynn Fire Academy in Concord, NH.

II. ACCEPTANCE OF MINUTES

Item 1. **January 16, 2003 minutes:** Motion was made by Dr. Fore and seconded by Dr. Martin to accept the minutes as written. Motion passed unanimously.

III. DISCUSSION AND ACTION PROJECTS

Item 1. EMS Boards Agenda Re-alignment

Dr. McVicar stated at the previous Coordinating Board Meeting there was long discussion about that Board's role and responsibilities. As a result, Dr. McVicar, Clay Odell, Dr. Sutton, Sue Prentiss, and Dr. Yanofsky met and reviewed the roles and responsibilities of the three advisory boards as defined in the RSAs.

As a result of that meeting, it was decided a number of projects that the MCB had been working on were more appropriate on a different Board's agenda. Dr. McVicar stated he was concerned that members of the MCB had put a lot of work into many of these projects. He stated that each Board was open and receptive to the idea that individuals with particular interest in a certain project would be encouraged to continue working on those projects.

The following projects were moved from the MCB agenda:

- The Alternative Refresher Project from Laconia and Concord to the Coordinating Board.
- Structured Continuing Education Hours to the Coordinating Board.
- Air Medical / 911 to the Trauma Medical Review Committee.
- Safety of Providers responsibilities to the Coordinating Board.
- EMT-I Project moved to the Coordinating Board.
- HIPAA to the Coordinating Board.

Dr. McVicar stated he felt moving projects would open the MCB's agenda to work more on technical and medical issues which is the MCB's expertise.

Dr. Martin asked if the Coordinating Board had the time and resources to take on these projects.

Clay Odell stated that it was not the Coordinating Boards intent to "take over" these projects and they were looking at the future role of the Board. They recognized and appreciated that the MCB had taken on these projects in the past and has done a lot of work on them. He stated the Coordinating Board members are energized, want to do more, but are apprehensive "to step on anybody's toes" that had been working on these projects. The Coordinating Board encourages individuals to continue with projects they had been working on.

Dr. Hubbell expressed that he didn't have a good understanding of what the Coordinating Board does or how it operates and whether they have the ability to take on these projects. Discussion followed about the roles and responsibilities of the Coordinating Board as set forth in RSA 153A and what the Coordinating Board had discussed at their last meeting in regards to what they felt they should be doing.

Dr. Yanofsky, Dr. McVicar and Clay Odell stated that in the event of strong objection from any MCB member about moving any of these projects to another Board, that it could be discussed. They felt the other two Boards would be open to the idea of the MCB retaining that project.

It was also agreed that when projects are moved to another Board, the individuals working on particular projects would stay involved. There would also be efforts

made to ensure future projects were given to the appropriate Board at the onset, but the Boards would work cooperatively on projects when appropriate.

Item 2. National EMS Information System Data Set

Dr. McVicar explained the National EMS Information System Data Set project that was currently ongoing. It is a project to develop common definitions for a national EMS data set. The project is in the comment period of phase II and individuals are encouraged to review it and submit comment. The information is on the CD distributed by Fred von Recklinghausen or at www.nemsis.org. Fred indicated he would send CDs with the phase III information to Board members when he received it.

Item 3. Protocols Systems Improvement

Will Owen did a power point presentation on the results of a review protocols from across the country and on Local Option protocols from Medical Resource Hospitals in NH. Twenty-one sets of national protocols were reviewed and the following aspects were noted: physical formatting, organization, if they were web-based, how they are rolled out and if they were statewide or locally controlled. Twelve sets of local option protocols were reviewed and the following aspects were examined: what was the same, what was different and whether they were within the min-max menu.

Discussion followed about the results presented and future direction.

Motion by Dr Hubbel, seconded by Dr. Albertson, to establish a protocol subcommittee of the MCB. Dr. Albertson, Dr. Hubbell, Dr. Fore, Dr, Seigert, Dr. Martin and Dr. Lanzetta volunteered to be on the committee. Motion passed unanimously.

It was decided that a “Town Meeting” will be held in late April to gather input from providers on the Protocol Process (e.g. format, rollout, local option or statewide, web based, etc.). Will Owen will arrange the meeting. The Protocol subcommittee will meet in early May prior to the next MCB meeting to make recommendations to the MCB on the Protocol Process. The protocol subcommittee will also contact the EMS Medical Directors from the hospitals that are not represented at MCB to get their input and ideas. Once a process is decided on, a Task Force similar to the old ALS Task Force will be established to do a content review of the protocols and make any other changes necessary.

IV. INCUBATING PROJECTS & SUBCOMMITTEE REPORTS

Item 1. All Airway Curriculum:

Will Owen reported that he needs clarification from the Board about what alternative airway devices they want to approve for each level of provider. A survey was passed out. Will stated he will compile the survey results and other information and mail it to members prior to the next meeting and the topic will be put on the May agenda for discussion.

Item 2. ACEP Report:

Joe Sabato reported there will be an all day CME on Medical Emergencies on May 19th.

Item 3. Bureau of EMS Report

Kathy Doolan reported that Chief Prentiss was presenting at the JEMS Conference in Philadelphia. There is a written report from her in each member's folder. The highlights are:

- Clay Odell has been hired as the Trauma Coordinator, which completes the hiring phase of the re-organization.
- The AED bid for the Rural AED Grant had to be re-specified and is currently at Purchase and Property. Chief Prentiss plans on asking the bid winner if they would extend the bid price for a period of time to other EMS agencies who did not receive machines.
- HIPAA materials, including training program and frequently asked questions sheet, can be found at www.nhvship.org.
- Emergency Medical Dispatch Rules are being written by the Bureau of EMS and the first draft is before the Director and the Attorney at the Department of Safety.
- Fred von Recklinghausen reported on the TEMSIS Conference held March 4th and 5th in Concord. The presentations done at the conference are available to Board Members on CD. The large group is being broken into smaller working groups and will be meeting multiple times over the next 2 years.
- Liza Burrill reported the Education section was working with Chief Rosolen and Captain Chandler from the Bureau of Training and Certification on an instructor methodology course to train new EMS instructors and a process for reciprocity between Fire Instructors and EMS Instructors. The training and testing equipment has been delivered to each of the field offices and they are continuing to work on making the exam process more efficient.
- Kathy Doolan reported that EMS Week packets will be sent out the week of March 24th.

Item 4. Division Report

Director Mason reported:

- The Lebanon field office lease should be in place by May 1st.
- The Division has made a set of employee policies and procedures for all 3 Bureaus.
- The NH Health Council Conference will be offering CEUs to EMS providers at this years conference in April.

- The new addition to the dorms is almost complete.
- The Division is working on establishing a 4 hour Hazmat class for Hospitals and then plans on developing a decon class for them as well.
- The Director reported he was “very happy” with the upcoming year’s proposed budget for the Division from the Governor.
- In response to a question about grant money available to EMS, the Director reviewed the parameters of the National Fire Academy grants, Hazardous Material Emergency Planning money, NH Anti-Terrorism Task Force money and other Department of Justice Terrorism grants that are being proposed.

Item 5. NH E-911 Report

No report given. See Bureau report for details on EMD Rules.

Item 6. Intersections Initiative

Dr. Sabato reported that the Intersections Initiative is a group made up of individuals from EMS, Public Health and Public Safety that have identified common issues they want to address. The group is currently working on a conference on Impaired Driving to be held this fall. Dr. Sabato presented some statistics on impaired driving and trauma. The group is also working on developing a pilot curriculum regarding the issues of Emergency Public Health.

Item 7. Recommendations for Child Restraints

Janet Houston passed out an article about the use of child restraints in ambulances and discussed the highlights of the article. Dr. McVicar suggested the information be kept in mind during the upcoming protocol review.

Item 8. Trauma Medical Review Committee

No report given.

Item 9. Venue for Summer Meeting

May 15, 2003 at Evergreen 1 Building, Hanover NH
 July 17, 2003 at SOLO, Conway NH
 September 18, 2003 Peterborough NH (Location TBA)

Item 10. Proposed Change in Time of Meeting

Dr. McVicar stated he had been asked by the Coordinating Board to see if MCB would be willing to meet in the afternoon as opposed to the morning. The overwhelming feeling of the MCB was to continue meeting in the morning.

Item 11. TB Testing by Paramedics

Will Owen reported that Health and Human Services as well as a number of other agencies had contacted him in regards to Paramedics performing TB Testing. Discussion followed. The Board decided on the following advisory statement: There is no protocol for TB Testing and that the legal status of Paramedic TB testing is unknown.

ADJOURNMENT

Motion was made by Dr. Sabato and seconded by Dr. Albertson to adjourn. Unanimous agreement and the meeting adjourned at 12:15 p.m.

VI. NEXT MEETING

May 15, 2003 at Dartmouth-Hitchcock Medical Center off campus space at Centerra Park Office Park the Evergreen 1 Building, Lebanon, NH.

Respectfully Submitted,

Suzanne M. Prentiss, Bureau Chief, EMS

(Prepared by Wanda Botticello, Executive Secretary and Will Owen, ALS Coordinator)